



UGANDA BUSINESS AND TECHNICAL EXAMINATIONS BOARD

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For any correspondence on this subject please quote Ref. No:

5th July 2018

TO: HEAD OF CENTRE

INDUSTRIAL TRAINING MONITORING EXERCISE FOR MAY/JUNE 2018 EXAMINATION SERIES

As you are aware, the Board is mandated to monitor the implementation of Industrial Training to ensure that the assessment follows the requirements of the curriculum and as such we anticipate that the training institutions in consultation with the world of work has placed the candidates accordingly to enable them gain more hands-on skills.

The purpose of this communication is therefore two (2) fold;

1. Inform you that the monitoring exercise by UBTEB staff shall be carried out from 16th July to 27th July 2018;
2. Request that you avail the Secretariat with details of the Candidates placed for Industrial Training by 10th July 2018. Details should include:-
 - a. Students' Name;
 - b. Registration Number;
 - c. Programme & Year of Study;
 - d. Telephone Contact;
 - e. Name and Address of Industry/Organization;
 - f. Name and Telephone Contact of Field Supervisor;
 - g. Date of Commencement of Industrial Training; and
 - h. Date of Completion of Industrial Training.

Thank You.


Onesmus Oyegye (CPA)
EXECUTIVE SECRETARY

cc: DES/EM

